
REPORT FOR: CABINET

Date of Meeting:	20 January 2016
Subject:	Procurement of Projects for 16/17 Housing Capital Programme
Key Decision:	Yes
Responsible Officer:	Lynne Pennington, Divisional Director of Housing Services
Portfolio Holder:	Councillor Glen Hearnden, Portfolio Holder for Housing
Exempt:	No
Decision subject to Call-in:	Yes
Wards affected:	Harrow on the Hill, Edgware, Stanmore Park
Enclosures:	Gateway 1 Procurement reports as appendices

Section 1 – Summary and Recommendations

This report asks Cabinet for authority to go to the market to procure contractors to deliver two individual projects on the 16/17 Housing Capital Programme and to award a contract or contracts following the outcome of the tendering process.

Recommendations:

Cabinet is requested to:

1. Give authority to the Divisional Director of Housing Services to undertake a procurement process for contractors to deliver the following enveloping projects on the 16/17 Housing Capital Programme:
 - Cowen Ave
 - Buckingham, Whitchurch and Kenilworth House.
2. Delegate authority to award and to arrange the execution of a contract or contracts with the successful tenderer(s) to the Corporate Director of Community, following consultation with the Portfolio Holders for Housing and Finance and Major Contracts.

Reason: (For recommendations)

Due to the estimated value of the projects detailed above we require Cabinet authorisation to comply with the Council's Contract Procedure Rules.

Section 2 – Report

2.0 The Housing Capital Programme is now detailed on a 4 year programme agreed by Cabinet in February 2015. There are a number of projects on the 16/17 programme that will take several months to deliver. To enable these projects to be delivered in year it is necessary to commence procurement as soon as practical so that works can start on site as early as possible in the new financial year.

2.1 Cabinet approval is required to begin the process of procuring contractors for all projects with an estimated value in excess of £500k.

2.2 Cabinet is asked to delegate authority to award and to arrange the execution of a contract or contracts with the successful tenderer(s) to the Corporate Director of Communities, in consultation with the Portfolio Holders for Housing and Finance and Major Contracts because of the tight timescale for this procurement exercise.

2.3 Options considered

2.4 There may be an option to call-off contractors from a Framework as an alternative to a full tendering process for these projects. However a full tendering process does give us wider opportunity to achieve better value for money, achieve more in terms of social value and attract small, local contractors to submit a tender.

3.0 Background

3.1 The individual projects are included on the 4 year Housing Capital Programme. Details of each project, the tendering process to be followed, evaluation criteria, timescale and financial implications are included in the Gateway reports at appendices 1 and 2.

4.0 Performance Issues

4.1 The new contractor will be managed effectively from mobilisation, and performance statistics will be reviewed on a monthly basis and monitored through a combination of regular site visits and formal meetings. This will ensure that any concerns raised can be rectified promptly.

4.2 In addition we intend to form monthly project groups, inviting residents and Members to support the management and monitoring of the schemes throughout their implementation.

5.0 Environmental Implications

5.1 It is the intention that the delivery of any contract will contribute to the Council's objectives around social, economic and environmental sustainability. We want to do all we can to ensure that we support Harrow's economy by buying locally wherever practical and maximise opportunities for local people in employment and training. The contract specification will ensure that tenders provide detailed information about their contribution to the environment and sustainability.

5.2 Specific requirements on social, economic and environmental matters will vary according to the value and duration of each contract and are detailed in the appendices.

6.0 Risk Management Implications

The risks are included on the Directorate risk register as part of the wider capital programme delivery

There is no separate Risk Register in place yet, but one will be developed for each project once contractors have been procured.

6.1 The risks relating to the delivery of the capital programme are included in the Housing Risk Register which contains overarching risks in relation to delivery of the Capital Programme. Specific risks will be monitored on each project as it moves forward.

7.0 Legal Implications

7.1 The value of these procurements is below the financial threshold requiring a tender procedure that complies with the Public Contracts Regulations 2015

so there is no requirement to advertise in OJEU or to follow one of the prescribed procedures.

7.2 The procurement will comply with the Councils Contract Procedure Rules

7.3. The Council also has a statutory duty to undertake a 2 stage consultation with leaseholders whose homes will be included on the programme and who will subsequently be charged a proportion of the costs incurred. Stage 1 Leaseholder Consultation has already taken place.

8.0 Financial Implications

8.1 The projects are included in the 4 year capital programme for which funds are set aside in the HRA business plan for the delivery of the communal heating servicing over the next 30 years. The contracts will be entirely funded from the HRA.

8.2 The planning estimated value of each contract is £1,300,000, including relevant fees. As they are both subject to Statutory Section 20 procedures, as detailed in paragraph 7.2 leaseholders benefitting from the improvements will be billed for their share of the cost on completion of the works.

9.0 Equalities implications / Public Sector Equality Duty

9.1 The procurement exercise is designed to deliver existing policies and strategies maintaining the current level of equality in service provision. The contract specification will be very clear on the equalities related duties on contractors, given the wide range of needs of our customers.

9.2 An initial Equality Impact Assessment has been prepared for the delivery of the overall Housing Capital Programme. This identified no need for a full assessment at this stage because it did not identify any potential for unlawful conduct or disproportionate impact. All opportunities to address diversity-particularly vulnerability for all tenants and leaseholders will be addressed through the contract specification and ensure residents receive the same service regardless of, but taking into account specific needs. We will address these in our tendering documents and processes. The assessment will be updated as the project moves forward.

10.0 Council Priorities

10.1 The Council's vision:

Working Together to Make a Difference for Harrow

This report incorporates the administration's priorities to:

- Making a difference for the most vulnerable

- Making a difference for communities
- Making a difference for local businesses
- Making a difference to families

10.2 Projects on the Housing Capital Programme are provided to some of the Council's tenants and leaseholders –many of whom are vulnerable. All are targeted to improve the quality of the housing stock and the environment in which our tenants live

10.3 Specifications for all contracts will ensure that the successful contractor is equipped to provide a high level of customer service to all our residents. In addition every effort will be made to ensure that local businesses are encouraged to submit tenders and that added social value to support communities will be a part of the evaluation process.

Section 3 - Statutory Officer Clearance

Name: Dave Roberts	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 2 December 2015		
Name: Stephen Dorrian	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 2 December 2015		

Ward Councillors notified:	Yes, through consultation events
EqIA carried out: EqIA cleared by:	NO, but an initial Equality Impact Assessment was carried out for the whole Capital Programme(see above).

Section 4 - Contact Details and Background Papers

Contact: Maggie Challoner,
Head of Asset Management
0208 424 1473
Maggie.Challoner@harrow.gov.uk

Background Papers:
None.

**Call-In Waived by the
Chairman of Overview
and Scrutiny
Committee**

NOT APPLICABLE

[Call in applies]

Appendix 1

Procurement Options Report

This template and guidance notes are designed to help officers construct a Procurement Options report for an intended purchase above the value of £100,000 and to assist them to take the proposal through the approvals process.

Procurement Project Details

Project Name		Enveloping 2016/17
Project File Reference Number		HAM-HC-0054
New Project or Renewal		New
Project Lead	Name	John Mills
	Job Title	Project Manager
	Team	Housing Asset Management – Planned Investment
	Directorate	People Directorate
Cost Code / Budget		C15-129-E07 (Contract will form part of the 16/17 SAP codes when released)
Category Lead Name and Number		Breda Hillman ext. 7552
Annual value of proposed contract		£1,300,000
Aggregate value of proposed contract		Single Contract
Proposed contract term (including any extension options)		20 Weeks
Has an EQIA been completed		Yes (forms part of the Housing Capital Programme EQIA)
Governance:		
DCB/SPB meeting date to seek approval		Offline approval
Portfolio Holder consulted?		As part of the 16/17 Capital Programme
Cabinet/Council approval required?		Yes (Reported drafted)

1.0 Purpose

- 1.1 To seek Executive Directorate Approval to fund the environmental improvement works at 1 - 46 Cowen Avenue, South Harrow.

2.0 Executive Summary

- 2.1 1-46 Cowen Avenue is arranged over 3no. Low-rise buildings constructed c. 1960, each comprising 4 storeys of multi-occupancy residential accommodation (ground and floors 1-3), plus lower ground floor of ancillary space.
- 2.2 The buildings are all generally concrete frame, finished externally in a combination of rendered pebble dash and fair faced cavity brickwork.

Roofs are pitched constructed weathered with concrete tiles, and drained by cast iron gutters and downpipes. Balconies are concrete construction overlaid with mastic asphalt and enclosed by painted metal handrail and balustrades with Georgian wire glazed panels.

2.3 Windows and balcony doors are typically double glazed PVCu units. Communal doors are timber framed with Georgian wired glazed panels. Key code entrance system is provided at the front and key lock at the rear.

2.4 The works will consist of a single phase and comprise of the following works:

- External Wall Insulation (EWI)
- Extension of the roof gables involving extending the timber rafters, new fascia shutters and downpipe re-alignment.
- Complete rewire of the common parts to include emergency lighting and new sub-mains.
- Walkway / Balcony replacement
- Communal Ariel Satellite System
- Common parts landscape design
- Door Entry System.
- Structural repairs
- Common parts decoration

These works have been instructed to HAM Planned Investment for procurement as they address the works previously identified in 2013/14.

3.0 Objective

3.1 The objective for the enveloping contract for 2015/16 is to help improve the overall aesthetics and energy performance; whilst helping to maintain and protect the external fabric and integrity of the building.

4.0 Statutory Approvals

4.1 Planning

Under The Town and Country Planning (Local Planning) (England) Regulations 2012; Planning Consent will be required.

4.2 Building Regulations

4.3 The Building Regulations will apply to the proposed works, including Part L (Conservation of fuel and power) relating to the EWI installation, and Part F (Electrical Safety) relating to the lateral mains replacement.

5.0 Legal

5.1 Statutory Consultation

The law requires that leaseholders paying variable service charges must be consulted before a landlord carries out qualifying works or enters into a long-term agreement for the provision of services.

Under section 20 of the Landlord and Tenant Act 1985 (as amended by S151 of the Commonhold and Leasehold Reform Act 2002) which set out the precise procedures landlords must follow; these are the Service Charges (Consultation Requirements) (England) Regulations 2003 ('the Regulations').

6.0 Programme

- 6.1 The Tender exercise is expected to commence once gateway 1 has been approved and will following the proposed timeline detailed below.

Event	Date
Brief freeze	26 November 2015
Internal Governance	
- Internal approval (Gateway 1)	27 November – 10 December 2015
Project Team Appointment	11 December 2015
Design Review Meetings	14 December – 25 January 2016
Planning / Building application (submission)	01 February 2016
Publish ITT advert and Invitations to Tender	08 February 2016
Deadline for submitting clarifications	29 February 2016
Tender submission deadline	7 March 2016
Evaluate Tender submissions	8 March – 18 March 2016
Award recommendation	18 March 2016
Internal Governance	
- Internal approval (Gateway 2)	21 March – 25 March 2016
- Divisional Procurement Board	29 March 2016
Planning approval	28 March 2016
Notification of decision to award (subject to planning approval)	31 March 2016
2 nd Stage Consultation	01 April 2016
Mobilisation	4 April 2016 – 29 April 2016
Contract commencement date	2 May 2016
Contract completion date	19 September 2016

7.0 Savings & Essential Spending

- 7.1 The proposed budget forms part of the cabinet approved for 16/17.
- 7.2 The Enveloping programme is partly based on validation surveys embracing proactive maintenance/repair and predicted Health and Safety works produced by the Asset Data Planning team.

8.0 Benefits

- 8.1 Expanding the contract to include additional complete packages of works is likely to make an otherwise fragmented array of works more attractive to contractors at ITT and therefore potentially stimulate a greater number of interested contractors, returned tenderers with stronger competition in the ITT e-tender to give the best current market price.

8.2 Improvement of housing stock by maintaining the exterior standards will help provide varying levels of improved resident standards of living through these works packages. Customer satisfaction for the proposed works will be recorded and monitored against given KPI targets.

9.0 Critical Success Factors and Dependencies

9.1 The project is dependent on successful statutory Leasehold consultation at Stage 1 to enter into procurement process and also at S20 Stage 2 to appoint the contractor following e-tendering.

10.0 Social Value Considerations

10.1 The successful tenderer will be monitored for the number of local employees who live in the HA postcodes and their use of local supply chains utilised, it is hoped this will stimulate local recruitment.

10.2 Local contractors will be invited to tender by advertisement on; London Tenders Portal, Contracts Finder and by tweeting the opportunity on twitter.

11.0 Change Management

11.1 Similarly for general project information and correspondence HAM will be utilising 'Share Point' which will be the centralised location for electronic project filing and data. Team members therefore will be able to access project information as required.

12.0 Procurement Options

13.1 The approach to market will be an open tender for this new project requirement.

Eligible tenderers will be measured in both their quality and commercial submissions, with a quality weighting of 30% and commercial weighting of 70%. The Most Economically Advantageous Tender will be recommended for award of the contract.

Eligible tenderers will have to achieve a minimum score of 20% of the available 30% on quality, to be taken through to the commercial evaluation stage.

Evaluation breakdown

Quality / Technical	Area weighting	Overall weighting
Project examples & References	25%	30%
Delivery of the specified requirements	30%	
Programme of works	10%	
Resident communication	10%	
KPI's	5%	
Health & Safety	10%	
Social Value	10%	
Quality/Technical threshold score: 20% of the available 30%		
Commercial - Cost	Area weighting	Overall weighting
Cost submission	100%	70%
Total		100%

13.0 Management

- 13.1 The proposed contract is JCT Intermediate Building Contract 2011 with contractor's design which accommodates detailed contractor / manufacturer design of the proposed "External Wall Insulation", "Balcony / Walkway railing designs and common parts "Door Entry Systems
- 13.2 The contract will be managed by holding monthly progress meetings which will measure actual physical and financial progress against projected spend.
- 13.3 The Contract Review form will be completed every month with the contractor input. This measures the outcomes, outputs and performance of the contract.
- 13.4 Project managers will attend a monthly capital/contract challenge sessions with the Planned Investment Manager and Finance Staff.
- 13.5 Capital/Contract Information is reported regularly to Departmental Contracts Board.

14 Recommendations

- 14.1 That permission is granted to Housing Asset Management to continue with the S20 process.
- 14.2 Following successful S20 Stage 1 leaseholder consultation permission is sought to proceed to complete specification and to tender the revised updated programme of Enveloping works through an open ITT route using the e-tendering system 'DueNorth'

Appendix 2

Procurement Options Report - V.2.0

This template and guidance notes are designed to help officers construct a Procurement Options report for an intended purchase above the value of £100,000 and to assist them to take the proposal through the approvals process.

Procurement Project Details

Project Name		Buckingham Ave/Whitchurch Ave/Kenilworth House – Enveloping and External Works 2016/17
Project File Reference Number		HAM-0053_B.W.K.
New Project or Renewal		New
Project Lead	Name	Mark Crodden
	Job Title	Project Manager
	Team	Housing Asset Management – Planned Investment
	Directorate	Community
Cost Code / Budget Code:		C15-129E07 (Contract will form part of C16 series of SAP codes)
Category Lead Name and Number		Breda Hillman ext 7552
Annual value of proposed contract		N/A One-off Contract
Aggregate value of proposed contract		Project £1.3M Incl Consultants Fees
Proposed contract term (including any extension options)		Fixed Term 36-Weeks.
Has an EQIA been completed		Yes as part pf the Housing capital Programme
Governance:		
DCB/SPB meeting date to seek approval		Awaiting
Portfolio Holder consulted?		As part of the 16/17 Capital Programe.
Cabinet/Council approval required?		Cabinet report has been drafted.

1.0 Purpose

- 1.1 To seek Executive Directorate Approval to fund the Enveloping and environmental improvement works at Buckingham Avenue, Whitchurch Avenue, Edgware, and Kenilworth House, Stanmore within the London Borough of Harrow.

2.0 Executive Summary

2.1 The project comprises of 13-blocks (152-flats), 12 of these blocks are located on the Whitchurch Estate, Edgware. Environmental improvement works were identified for these blocks as part of the HRA Capital 2016/17 Programme. The proposed single-phase contract is to incorporate a mixed range of elemental enveloping and external works including:

- Renewal of flat roof coverings, rainwater systems, and associated drainage alterations and rerouting.
- Replacement of curtain wall window screens to staircases and door entry system and screen replacement.
- Replacement flat front fire doors and internal external common parts decorations.
- Other works include provision of external refuse bin storage areas for recycling and landscaping and play to Whitchurch Estate blocks.

3.0 Objectives

3.1 These works have been instructed to HAM Planned Investment for procurement by HAM Asset Data Programming team. The addresses and works/repairs to be called off from the 2016/17 Cabinet Approved budget for External Schemes 2016/17 as scheduled on the HAM Planned Works programme 2016/17 managed by the Asset Data Planning team.

3.2 The blocks in this project have a history of roof leaks, water run-off problems due to original design detailing. The staircase screens and door entry have reached the end of their useful life. Flat front doors require upgrade to Fire doors to current fire safety standards.

3.3 This enveloping and external works 2016/17 contract will be executed incorporating the door entrance screens. The door entry intercom systems will be installed on a separate to the anticipated Door Entry Programme in order to coordinate these installations as this negates the need for separate statutory S20 notification to leaseholders and the contract is sufficiently long to accommodate access to 152 individual flats.

3.4 The budget set aside for this project is £1.3M including consultant fees. Main project works are estimated at £1.25M. The budget will form part of the 2016/17 External Schemes programme currently estimated at £3.6M.

3.5 Pricing: It is intended to procure this project with 70:30 price / quality split to encourage keener tenders with a higher emphasis on price.

4.0 Statutory Approvals

4.1 Planning: The Town and Country Planning (England) Regulations 2012; Planning Consent will be required for replacement staircase screens and bin storage and play provision on the Whitchurch Estate for 12-blocks.

4.2 Building Regulations: will be required for curtain walling windows to stairs and flat roofing renewals.

4.3 Leaseholder Consultation: all 152 flats are fully tenanted having a mix of Harrow tenants and Leaseholders in each of the 13-blocks and therefore will be the subject to Statutory S20 Leaseholder Consultation.

5.0 Resident Consultation

- 5.1 Pre specification resident consultation is taken place on 26th November 2015, arranged via Asset Data Planning. The Portfolio Holder, chair of HFTRA TRA representatives and the Ward councillors are to be invited.
- 5.2 Leaseholder statutory consultation is to follow this event.

6.0 Programme

- 6.1 The proposed contract period is 36-weeks. An estimate earliest start on site is end June 2016.
- 6.2 There are 13- blocks on this programme with diverse elements of works. Blocks will need to be scaffold for new flat roof coverings, roofline works, external decorations, staircase curtain window elements.
- 6.3 Due to the numbers of blocks spread over a large estate (plus one block remote in Stanmore) the extent of scaffold envisaged to be erected at any one time is 4-5 blocks 31-39% of the contract allowing 9-weeks for works before moving to the phase.
- 6.4 The Tender exercise is expected to commence following Cabinet approval. The project is in the inception stage, tentative proposed timeline is set out below:-

Event	Date
Scope of works agreed – Brief Being Firmed up	End December 2015
Resident Consultation – Pre S20	26 November 2015
Leaseholder Statutory S20 Stage-1 Notification	Mid Dec 15 – Early February 2016
Internal Governance – Cabinet Approval to Procure	17 Nov – End January 2016
Planning Application(s)	End January – End March 2016.
Building Regulations	End January – End March 2016
Specification and pricing document sent to procurement by	End February 2016
Preparation of ITT and associated documents finalised	Mid-March 2016
Final documents approved by legal	Mid-March 2016
Publish ITT advert and Invitations to Tender	Mid-March 2016
Deadline for submitting clarifications	Mid-April 2016
Tender submission deadline	Late April 2016
Evaluate Tender submissions	Late April – May 2016
Moderation Meeting	Early May 2016
Award recommendation	Mid May 2016
Internal Governance – Gateway-2	Mid May – late May
Notification of decision to award	late May 2016
Statutory Leaseholder S20 Stage-2 Notification	End May 2016
Mobilisation	End May 2016 – End June 2016
Contract commencement date estimated	End June 2016
Contract completion date	End March 2017

7.0 Savings & Essential Spending

- 7.1 The budget of £1.3M for this project will be part of a larger budget for Enveloping and External works 2016/17 programme.

7.2 The Enveloping and External Works for this project is based on validation surveys embracing maintenance/repair and Health and Safety works and improvements produced by the Asset Data Planning team. The External Schemes Programme 2016/17 indicates works that will be required in the foreseeable future.

8.0 Benefits

- 8.1 This is a large contract with specialist elements in the works package and it is therefore expected to be suited to medium and large and size contractors which should potentially stimulate a greater number of returned tenderers with stronger competition in the ITT e-tender to give the best current market price.
- 8.2 We aim to extract as much local benefit from this scheme as we can. This has included presentations to local businesses to encourage local contractors to tender for our 2015/16 Housing capital Programme.
- 8.3 Other sustainability initiatives including encouraging recycling and Carbon foot print for site energy through targets will be set within the ITT criteria together with other sustainability KPI indicators.
- 8.4 Customer satisfaction for the proposed works will be recorded against given KPI targets. (See attached suggested schedule of KPIs).

9.0 Critical Success Factors and Dependencies

- 9.1 Planning: the project is dependent on the successful outcome of Planning Permission for refuse bin-storage and curtain wall staircase windows replacements; planning is not expected to be problematic, should there be issues there is sufficient time in the programme not to affect the contract start.
- 9.2 Statutory S20: appointment of a contractor is dependent on successful Leaseholder consultation; this is low risk but could delay the start of the contract if consultation is protracted.

10.0 Social Value Considerations

- 10.1 The successful tenderer will be monitored for the numbers of local employees who live in HA postcodes and their use of local supply chains utilised, it is hoped this will stimulate local recruitment.
- 10.2 This project is to be procured by open tendering, it is hoped the scale, value and nature of these works would attract contractors within a 10-mile radius more able to use local supply chains and sub-contractors.
- 10.3 Local contractors will be invited to tender by letter advising them of the up and coming project. It is expected this will encourage local contractors to be involved in the bidding process. Local contractor involvement is more likely to bring with it a greater proportion of staff living locally.
- 10.4 Due to longevity of the contract period (40-weeks) the winning contractor will be encouraged to use apprentices for the procurement of this project and additionally train and provide work experience to individuals through Harrow's XCITE programme both on site and/or in the contractor's administrative role.

11.0 Change Management

- 11.1 Utilising an e-tendering process provides an audit trail of decision making and analysis. The tender documentation and tender responses are stored on a centralised internet hub and so this makes it easier for any HAM team member or procurement services to pick up and continue with the ITT evaluation process in the Project Managers absence.
- 11.2 Resident/customers participation including Tenant Representatives and HFTRA and LSG will be invited to be present at the tender opening to show transparency in the procurement process.
- 11.3 Residents will be facilitated with monthly contractor resident surgeries piloted on the Francis Road project; this provides a direct contact opportunity for residents to assist in access arrangements, positive suggestions to resolve their issues.
- 11.4 Similarly for general project information and correspondence HAM will be utilising 'Share Point' which will be the centralised location for electronic project filing and data. Team members therefore will be able to access project information as required.

12.0 Procurement Options

- 12.1 The approach to market will be an open tender for this new project requirement.
- 12.2 Eligible tenderers will be measured in both their quality and commercial submissions, with a quality weighting of 30% and commercial weighting of 70%. The Most Economically Advantageous Tender will be recommended for award of the contract.

12.3 The ITT evaluation breakdown is shown below:

Quality / Technical	Area weighting	Overall weighting
Project examples & References	20%	30%
Delivery of the specified requirements	20%	
Programme of works	20%	
Resident communication	15%	
KPI's	5%	
Health & Safety	10%	
Social Value	10%	
Quality/Technical threshold score: 20% of the available 30%		
Commercial - Cost	Area weighting	Overall weighting
Cost submission	100%	70%
Total		100%

13.0 Contract Management

- 13.1 The proposed contract is JCT Intermediate Building Contract 2011 with contractor's design which accommodates detailed contractor/manufacturer design of Rainwater systems, Curtain walling

windows, Common parts door entry systems, and underground drainage based on Building Regulations approval.

- 13.2 The contract will be managed by holding monthly progress meetings which will measure actual physical and financial progress against projected spend.
- 13.3 The contractor will be measured against a suit of KPI's to be presented in a dashboard similar to those piloted for the Francis Road project.
- 13.4 The Contract Review form will be completed monthly with contractor input. This measures the outcomes, outputs and performance of the contract.
- 13.5 There will be a monthly core group meeting with contractor staff on site.
- 13.6 Project managers attend monthly capital/contract challenge sessions with the Planned Investment Manager and Finance Staff to update project status.
- 13.7 Capital/Contract Information is reported regularly to Departmental Contracts Board.
- 14.0 **Recommendations**
- 14.1 That permission is sought to proceed to consult through the statutory S20 process.
- 14.2 That permission is sought to compile the specification and drawing documentation for the tendering process.
- 14.3 That Permission is granted to tender into the enveloping and external works through an open ITT route using the e-tendering 'DueNorth'.
- 14.4 That permission is granted to Housing Asset Management to enter into contract with the successful contractor following successful statutory S20 two stage leaseholder consultations.